

7th July 2025

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 7th July 2025 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,



Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: clerk@northhillparish.org.uk

**AGENDA**

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:

3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:

4. TO RECEIVE AND APPROVE THE MINUTES OF THE 2nd JUNE 2025 FULL COUNCIL MEETING:

5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:

6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:

6.1 To note for information: PA25/02742 – Penhallow, Chapel Lane, North Hill, PL15 7PQ - Proposal Demolition of existing wooden carport and replacement with single-storey extension, construction of a single-storey extension to the side and rear of the dwelling, installation of solar panels and other associated works without compliance of Condition 2 of Decision Notice PA24/05278 dated 20.11.2024 – approved.

6.2 PA25/02956 – 3 Mill Lane, Bathpool, PL15 7NW – Demolition of attached existing extension and reconstruction to form two storey extension with associated alterations – a site visit took place on the 18th June 2025

6.3 To note for information: PA25/02836 - Land At Coads Green, Launceston, PL15 7LY - Proposal Application for Permission in Principle for the construction of up to 5 dwellings (minimum of 3, maximum of 5) – granted.

6.4 To note for information - PA25/04632 - Land North East Of West Tremollett, Coads Green, PL15 7NA - Prior notification of agricultural or forestry development for dry storage building.

6.5 PA25/04372 – The Bull Pen, Tolcarne Road, North Hill – Change of use from redundant agricultural barn to dwelling – a site meeting was considered to be not needed due to Full Council having recently visited the site on two occasions.

7. ANY APPLICATIONS RECEIVED BEFORE THE DATE OF THIS MEETING: None.

8. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:

8.1 To consider / resolve next steps following receipt of the updated Draft Community Emergency Plan.

8.2 To receive response from Parnalls Solicitors in relation to the confirmation requested regarding the footprint

 of North Hill Village Hall land and resolve next steps.

8.3 To resolve the appropriate action in relation to a car parking in the lay by next to the bus stop at Congdon’s

 Shop which is there specifically for the use of parents dropping children to the bus stop.

8.4 To consider / resolve any actions required in relation to Windows 10 no longer being supported by Microsoft

 following October 2025.

8.5 To note for information ICO Registration certificate has been renewed on the 24th June 2025.

8.6 To consider response from Highways in relation to speeding at Coads Green.

8.7 To consider / resolve any response to a request from Cornwall National Landscape wanting to contribute to

 North Hill Parish Council newsletter.

8.8 To accept quotes / information in relation to parking management at the village hall.

8.9 To review / accept CIL paperwork submitted for the financial year 2024-2025.

8.10 To accept figures forwarded from the CAB for the year 2024-2025 of parishioners supported in the parish.

8.11 To note for information telephone call received from Stephen at Kompan on 23rd June to confirm that the

 central master post on the tree climber is supposed to move in the ground.

9. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:

 To agree the minutes of the last two meetings held on the 21st October 2024 and 16th June 2025 and resolve any outstanding matters / next steps.

10. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR JUNE 2025 & TO RECEIVE 28th JUNE 2025 BANK STATEMENT:

10.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:

 i) £18.00 (PAYE G. Pollard payroll June, dd)

 ii) £673.40 (Lena Batten, June net Salary)

 iii) £85.80 (Lena Batten, June Tax)

 iv) £51.33 (HMRC National Insurance June)

 v) £43.64 (room rent)

 vi) £90.00 (Code of Conduct training)

 vii) £6.58 (signage for car park)

 viii) £945.00 (half year invoice for play area grass cutting, Handyman)

 ix) £15.40 (paper, postage)

 x) £14.11 (postage, stamps)

 xi) £32.00 (Brass plaque for memorial bench)

 xii) £45.00 (room rent)

10.2 RECEIPTS:

 i) None.

10..3 To receive bank statement:

 Bank Statement as of 30th June 2025 £16,573.94

10.4 To note for information HSBC bank accounts are both closed and funds to the value of £16943.43 have been deposited into the new Unity trust account on the 5th and 17th June 2025.

11. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:

11.1 Budget Sheet Attached.

12. TO REVIEW MONTHLY RAG: (Red, Amber, Green)

12.1 RAG Sheet attached.

13. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:

14. ITEMS FOR INCLUSION AT THE NEXT MEETING:

15. DATE & TIME OF NEXT MEETING:

16. CLOSE OF BUSINESS: